

Kolterman called to order at 5:00pm.

Present: Jason Serie, Jan Matzke, Randy Sanley, Betty Jean Kolterman, Juanita Goings, Rick Endicott, Joan Shirtlef - Seward Genealogical Society, Ken Morgan - Langworthy Trustee

Absent: Gary Pomerence, Mark Suhr

MANAGER'S REPORT: Sanley reported hardware is being removed in the basement where the Thomas B Johnson paintings were hung. The ADA toilet in the west upstairs bathroom is fixed. Tom Richter's looked through the heating systems. The planned switch to Bluestem hasn't been updated

LANGWORTHY TRUST REPORT: Morgan noted \$922,720.48 available reflecting the annual distribution from September. Prior year-end income was \$177,000. This includes \$15,000 in interest and earning and represents approximately \$67,000 more than expended.

Joan Shirtlef read a letter to the commission curious if the Commission would be willing to house for display several pieces containing a historical photograph needing restoration. No action was taken.

HANDICAPPED ACCESSIBILITY BETWEEN TWO BUILDINGS: Endicott reported Manzitto is not interested in doing the job. JEO is working to find other contractors. Sanley noted JEO provided a cost projection and that the current plan is believed to only interrupt room 3.

COMMISSION MEMBER TO ATTEND SEWARD FOUNDATION MEETING: Kolterman asked if a Commissioner would be available Wednesday at 7:00pm to requested \$28,500 - the cost of the lift - from the Seward Community Foundation to get final approval from the city. Matzke will attend on the Commissioners' behalf.

PAINTING BASEMENT AND KITCHEN: Sanley sought bids from three entities and received two back:

Wendy's Premier Painting: \$2970 - Wendy Kremer
It's Just Us, LLC: \$2976

The hope was to have painting done between November 21-25.

Matzke moved to approve Wendy's Premier Painting, the motion was seconded by Goings and passed unanimously.

CONCORDIA USING CIVIC CENTER FACILITIES.....: Gary Peterson with Emergency Management came to Sanley asking if the Civic Center could be used by Concordia in the case of an emergency. Endicott moved to allow the Civic Center to be listed as a reunification center in case of an emergency at Concordia. Matzke seconded and the motion passed unanimously.

RETIREMENT/RESIGNATION: 12/31/19 - Kolterman reported receipt of Sanley retirement noticed. She also noted a job posting is running online. Sanley spoke to Commission and it is noted the Commission will need special meeting if we wish to hire a manager prior to year end. Owens spoke to the potential changes to the duties. It was moved to regretfully accept Sanley's retirement by Matzke, second by Endicott and passed unanimously.

CONSENT: Goings moved to accept as written. Endicott seconded and consent passed unanimously.

Respectfully submitted,
John Owens
Secretary